



General Meeting July 2015

Minutes of the Queensland 16ft Skiff Sailing Association Inc. General Meeting held on 14th July 2015 @ DPSS

1. **Meeting opened:** 7:20pm
2. **Attendance:** Kye Hawgood, Jenny Hawgood, Simon Walker
3. **Apologies:** Lauren Walker, John Anderson, Frank Saroch, Pat Hanlon
4. **Minutes of Previous Meeting**
 - 4.1. Previous minutes were read and accepted (Proposed JH, seconded KH)
5. **Business arising from minutes**
 - 5.1. Report on the Nationals – see general business
6. **Correspondence**
 - 6.1. Correspondence Inwards
 - Email from James Bury – Subsequent amendments for voting
 - Email from James Bury – Funding request from Australian Association
 - Email from James Bury – Email re viewing of skiff prototype
 - Email from Wayne Price (MSC) – re: RSL sponsorship application successful
 - Email from DPSS – consider prototype viewing email
 - 6.2. Correspondence Outwards
 - Email to sponsors – re sponsorship agreement
 - Forward email - re viewing of skiff prototype to clubs
 - Email to members – re previous minutes
 - 6.3. Correspondence was accepted (Proposed JH, Seconded SW)
7. **Treasurer's Report**
 - 7.1. Presented SW (Proposed JH, seconded KH)
8. **Race Reports**
 - 8.1. None
9. **Upcoming Races**

DPSS – winter series next race on 19th July 2015 two races per day, once per month
Final winter series race 23rd August 2015
10. **General Business**
 - 10.1. **Update on 2015-16 Nationals planning.**
 - KH & SW scheduled meeting with Rollo for Wednesday 15th July.
 - FS to contact 13ft Skiff Association to let them know what we are doing and also seek any potential sponsors. KH to provide details.
 - Response to MSC letter sent awaiting a reply from the MSC committee.

• **Nationals To Do List**

Activity	Action	Who	By when	Comments
Book function Room for the Presentation	<p>Confirm RSL available for presentation</p> <p>Confirm prices for dinner</p> <p>Sort a run sheet and who needs to run the night</p> <p>DJ/music?</p>	RN & KH	Booked	<p>Presentation has been moved to RSL due to successful sponsorship of the event</p> <p>Function room at the has been viewed and looks great/suitable</p>
Contact council to book carpark	Done	RN with QSSA	Done	Done
Organize aquatic events permit and other permits as required	SW working with SG to complete this ASAP.	SW	End July 2015	Will seek any additional input from MSC as required. SW to email John Anderson for support
Sponsor prospectus	<p>Send email to skiff list with prospectus seeking support</p> <p>Review list of potential sponsors and contact</p> <p>Need to follow up with Local sponsors send before next meeting</p> <p>Need to arrange to get logos on national website once we secure funds</p> <p>Sponsorship from Beach House Hotel. Possible to promote the NYE event at the Beach House Hotel. Determine support for this.</p>	SW & KH	End of July 2015	Prospectus has been completed and emailed to Rollo (MSC)
Submit RSL community Sponsorship Letter	<p>Complete submitted to RSL</p> <p>Confirm naming of championship</p>	SW	Complete	<p>Successful - \$5k sponsorship</p> <p>KH to confirm naming of championship</p>
Accommodation List and other information notices	Send email to NSW association to remind crews to book in JH to create an event page on FB and invite skiffies	JH	Complete	JH has sent out accommodation possibilities to sailors – accommodation is booking out
Shirts, hats & caps	<p>- ordering will be requested when boats register to avoid over ordering</p> <p>- Need to confirm a design and shirt sponsor</p> <p>- Confirm price points to determine cost based on suitable number ordered (i.e. 100 units)</p> <p>- Confirm lead time</p> <p>JH to speak with Embroidery excellence</p>	JH	July 2015	Final numbers 5 weeks out from event Approx. \$30 each

Review potential spectator vessel and determine cost and viability	Determine local companies suitable to collect people from the beach – Fighting Whiting Cover cost by admission If the vessel wants to run a bar it will be at their risk and cost Follow up with Rollo	RN & QSSA		Fighting Whiting not available PH – possible to run on the days we have two races. Get sponsors onto the boat. Could run at cost to encourage people to get out on the water. Would need to be suitable to leave from the beach.
Rescue boat crews	MSC confirmed they will probably provide volunteers. Determine who might be available to crew and create a list/roster KH to touch base with Rollo on Wednesday. JH to check with John Cox re possible coordination role.	KH & JH		
Create Regatta program	MT to coordinate program with input from RN and QSSA Need to seek logos from sponsors MT looking at current program and will approach previous sponsor to print program	Mal Thorburn		
Media Coverage	MSC have agreed to help contact local media outlets Nothing further to do until closer to the time Potential council website coverage?	RN & QSSA	On hold	
Social program – who what where	JH has contacted Hervey Bay Bowls Club for Tuesday after Heat 1 for a welcome event. No plans to host a NYE event. Other ideas include Yoga on the beach for wives Sandcastle building for kids Live band at the Beach House	JH		JH has done up a draft Yoga instructor – One Tree Yoga for Wed & Sat mornings 7am. She will charge \$10 per person.
Scoring/web publishing options	Determine in association with National Committee closer to the championships Including trophies – who needs to organize engraving	KH	On hold	
Organize raffles for BBQ nights	Determine prizes Hold BBQ on 1 or 2 nights How often and when JH to ask Victoria Pryce if she wants this role	JH	July 2015	Vic Pryce has agreed to organize raffles
Invite dignitaries to various events including their day of sponsorship			On hold	
Canvas banner to display during the event	Canvas banner? Need to work in with sponsors			

- 10.2. QSSA has been approached to run BBQ and Bar at BSS event for Keith Bitossi function. **No response from organizer so have cancelled BSS booking.**
- 10.3. Discussion of \$200 ASSN fee/levy for each skiff. Recommendation with regard to the fee that ASSN could reduce the need to have \$15000 commitment to host a nationals rather than shuffling money around clubs/competitors. The general feeling was this levy is not in keeping with ensuring that new members are supported to come into the class unless the money can be specifically used for this purpose. SW to draft a letter/response. **To be updated based on recent due 15th August.**
- 10.4. Discussion of future training and encouragement of junior classes:
- Club is available on consecutive weekends 8-9th & 15-16th August 2015
 - JH has contacted Ashley Stephens for 13ft skiff coaching. JH followed up but no reply.
 - KH has contacted Ricky Bridge for 16ft skiffs possibly 13ft as well.
 - Provide training opportunity during off-season. 13ft to race in the winter series at DPSS.
 - Possible to hold a 13ft river titles.
 - Invite the 13ft crews along to the 16ft training event – possibly other classes as well for those seeking an introduction to the 16ft skiffs (although on-water activities will target advanced crews).
 - SW to send email to 16ft and 13fts re training day. RSVP by 19th July.

11. General information

Fees for 2014/15:

Membership 16's	\$20
Membership 13's	\$10
Associate Member	\$10
Boat Registration 16's	\$80
Boat Registration 13's	\$60

Individual race nominations will be paid to the club as part of their sign on fee.

12. For Sale

As per skiff web site.

13. **Next Meeting:** to be held on the **Monday 3rd of August** 2015 at 7:00pm at DPSS club house.

14. **Meeting closed:** 8:35 pm