



General Meeting August 2015

Minutes of the Queensland 16ft Skiff Sailing Association Inc. General Meeting held on 3rd August 2015 @ DPSS

1. **Meeting opened:** 7:00pm
2. **Attendance:** Kye Hawgood, Jenny Hawgood, Simon Walker, Frank Saroch, Pat Hanlon, Vicky Pryce, John Anderson
3. **Apologies:** Lauren Walker
4. **Minutes of Previous Meeting**
 - 4.1. Previous minutes were accepted (Proposed JH, seconded KH)
5. **Business arising from minutes**
 - 5.1. Report on the Nationals – see general business
6. **Correspondence**
 - 6.1. Correspondence Inwards
 - Email from James Bury – Notice of 2016-2017 Australian Titles notification that Illawarra Yacht Club will host the 2016/17 Nationals.
 - 6.2. Correspondence Outwards
 - Forward email to BSS and DPSS - re Nationals Request for Sponsorship & Notice
 - Email to members – re previous minutes
 - 6.3. Correspondence was accepted (Proposed JH, Seconded SW)
7. **Treasurer's Report**
 - 7.1. Presented SW (Proposed JH, seconded KH)
8. **Race Reports**
 - 8.1. DPSS winter series – 2 16fters and 2 13fters competed.
9. **Upcoming Races**

DPSS – Final winter series race 23rd August 2015.
10. **General Business**
 - 10.1. **Update on 2015-16 Nationals planning.**
 - KH & SW met with Rollo on Wednesday 15th July to provide update.
 - FS has contacted 13ft Skiff Association to let them know what we are doing and also seek any potential sponsors.
 - Response to MSC letter sent awaiting a reply from the MSC committee – KH spoke to Wayne Price – MSC has meeting on Wednesday.
 - Discussion of funding from National Association – constitutional requirement to provide funding; however, in lieu of funding then we will need to reduce the amount required for prize money if we are unable to secure additional sponsorship. SW to draft a response and distribute to committee.

• **Nationals To Do List**

Activity	Action	Who	By when	Comments
Book function Room for the Presentation	<p>Confirm RSL available for presentation</p> <p>Confirm prices for dinner</p> <p>Sort a run sheet and who needs to run the night</p> <p>DJ/music?</p>	RN & KH	Booked	<p>Presentation has been moved to RSL due to successful sponsorship of the event</p> <p>Function room at the has been viewed and looks great/suitable</p>
Contact council to book car park	Done	RN with QSSA	Done	Done
Organize aquatic events permit and other permits as required	SW working with SG to complete this ASAP.	SW	End July 2015	Will seek any additional input from MSC as required. SW to email John Anderson for support
Sponsor prospectus	<p>Send email to skiff list with prospectus seeking support</p> <p>Review list of potential sponsors and contact</p> <p>Need to follow up with Local sponsors send before next meeting</p> <p>Need to arrange to get logos on national website once we secure funds</p> <p>Sponsorship from Beach House Hotel. Possible to promote the NYE event at the Beach House Hotel. Determine support for this.</p>	SW & KH	End of July 2015	Prospectus has been completed and emailed to Rollo (MSC)
Submit RSL community Sponsorship Letter	<p>Complete submitted to RSL</p> <p>Confirm naming of championship</p>	SW	Complete	<p>Successful - \$5k sponsorship</p> <p>KH to confirm naming of championship</p>
Accommodation List and other information notices	Send email to NSW association to remind crews to book in JH to create an event page on FB and invite skiffies	JH	Complete	JH has sent out accommodation possibilities to sailors – accommodation is booking out

Activity	Action	Who	By when	Comments
Shirts, hats & caps	<ul style="list-style-type: none"> - ordering will be requested when boats register to avoid over ordering - Need to confirm a design and shirt sponsor - Confirm price points to determine cost based on suitable number ordered (i.e. 100 units) - Confirm lead time JH to speak with Embroidery excellence	JH	July 2015	Final numbers 5 weeks out from event Approx. \$30 each
Review potential spectator vessel and determine cost and viability	Determine local companies suitable to collect people from the beach – Fighting Whiting Cover cost by admission If the vessel wants to run a bar it will be at their risk and cost Follow up with Rollo	RN & QSSA		Fighting Whiting not available PH – possible to run on the days we have two races. Get sponsors onto the boat. Could run at cost to encourage people to get out on the water. Would need to be suitable to leave from the beach.
Rescue boat crews	MSC confirmed they will probably provide volunteers. Determine who might be available to crew and create a list/roster KH to touch base with Rollo on Wednesday. Rollo mentioned that they were under control. JH to check with John Cox re possible coordination role. Mark Graham (13fters) – to skipper a rescue boat as he will know who needs help	KH & JH		
Create Regatta program	MT to coordinate program with input from RN and QSSA Need to seek logos from sponsors MT looking at current program and will approach previous sponsor to print program MT has electronic program Provide an electronic version online	Mal Thorburn		
Media Coverage	MSC have agreed to help contact local media outlets Nothing further to do until closer to the time Potential council website coverage?	RN & QSSA	On hold	

Activity	Action	Who	By when	Comments
Social program – who what where	JH has contacted Hervey Bay Bowls Club for Tuesday after Heat 1 for a welcome event. No plans to host a NYE event. Other ideas include Yoga on the beach for wives Sandcastle building for kids Live band at the Beach House	JH	Continuing	JH has done up a draft Yoga instructor – One Tree Yoga for Wed & Sat mornings 7am. she will charge \$10 per person.
Scoring/web publishing options	Determine in association with National Committee closer to the championships Including trophies – who needs to organize engraving	KH	On hold	
Organize raffles for BBQ nights	Determine prizes Hold BBQ on 1 or 2 nights How often and when JH to ask Victoria Pryce if she wants this role	JH	July 2015	Vic Pryce has agreed to organize raffles
Invite dignitaries to various events including their day of sponsorship			On hold	
Canvas banner to display during the event	Canvas banner? Need to work in with sponsors			Check online – A Sign Design may provide it as a donation Possible to also source from overseas.

10.2. Discussion of future training and encouragement of junior classes

- 5 x 13ft skiffs to attend and 3 x 16ft skiffs to attend so likely a focus on 13ft Skiffs.
- Club is available on consecutive weekends 8-9th August 2015.
- Ricky Bridge for 16ft skiffs and 13ft skiffs.
- \$20 per head to attend the event.
- Provide training opportunity during off-season. 13ft to race in the winter series at DPSS.
- Possible to hold a 13ft river titles.
- 10am-3pm Saturday and 9am-2pm on Sunday.
- KH to send out email.
- Need to sign up for membership prior heading out.
- JH to be first aid officer.

10.3. Format of the States

- Format to include (A) normal format with 4 races over 2-3 weekends (with a drop) and (B) 3 races over 1 weekend (without a drop). There will not be a short course race component.
- Have 13ft skiffs to compete in same format and at same time at 16fts.
- Format of the States to be voted on at the next meeting.

10.4 Simon Walker (Secretary) is to be added as a signatory to the QSSA bank accounts (Moved Kye Hawgood, Seconded John Anderson).

11. General information

Fees for 2014/15:

Membership 16's	\$20
Membership 13's	\$10
Associate Member	\$10
Boat Registration 16's	\$80
Boat Registration 13's	\$60

Individual race nominations will be paid to the club as part of their sign on fee.

12. For Sale

As per skiff web site.

13. Next Meeting: to be held on the Monday 7th of September 2015 at 7:00pm at DPSS club house. AGM at 7pm and general meeting at 7:30pm

14. Meeting closed: 8:35 pm.