



Annual General Meeting – 2017

Queensland 16ft Skiff Sailing Association Inc.

MINUTES

Held on Monday 21st August 2017 at 7.00 pm
at Darling Point Sailing Squadron

Meeting opened: 7:05pm

Attendance: Kye Hawgood, Lauren Walker, Patrick Hanlon, Malcolm Thorburn, Steve Geck, Lily Geck, Bill Thorburn, John Anderson, Brad Colledge, Keith Jones, Geoff Hawgood

Apologies: Jenny Hawgood, Lyn Hanlon, Simon Walker

- Confirmation of Previous Minutes – 2016 AGM:** Previous minutes from Annual General Meeting were read and moved as a true record of the meeting. (Moved PH, seconded SG)
- Business arising out of 2016 Minutes:** None
- Correspondence for the AGM:**
 - Outgoing:** Notice to members of the AGM and Agenda
 - Incoming:** None
- 2016-17 Annual Report and Presidents report** – presented by KH (Moved LW; Seconded PH)
- Presentation of QSSA Life Member Pins** - None
- 2016-17 Financial Statements** – Presented by LW (Moved KH; Seconded PH)
 - Cheque Account/Cash Reserve Account (high interest earning) - \$12,853.00
 - Vic Lucas Fund¹ - \$5,716.00
- Presentation of the Auditors Report** – presented by LW (Moved KH; Seconded MT)
- Election of officers and officials** for the 2017-18 Sailing Season.
All Officers and officials were declared vacant and nominations requested:

Position:	Nominee:	Nominated by:	Seconded by:	Voted by:
President	Patrick Hanlon	BC	KH	All
Vice President				
Secretary	Lily Geck	KH	LW	All
Treasurer	Lauren Walker	MT	BT	All
State Measurer*	Steve Geck	JA	MT	All
Handicapper	John Anderson	BC	LW	All
SA Delegate	Patrick Hanlon	BC	JA	All
Hon. Auditor	Bill Thorburn	PH	KH	All
ASSA Delegate	Pat Hanlon	BC	KH	All
13ft Skiff Delegate	Keith Jones	KH	PH	All

*Hull and sail measurer combined to state measure
Congratulations to all office bearers

¹ As per point 10 of the QSSA Constitution - **VIC LUCAS MEMORIAL FUND** - The Queensland 16ft Skiff Association is custodian of the Vic Lucas Memorial Trust Fund. Interest from the investment of the trust fund may be only be used for the maintenance of the Vic Lucas Monument (located in the park opposite the rigging area of the Brisbane Skiff Squadron) and to provide a trophy to the winner of the Queensland Championship.

9. **Recommended Schedule of Fees** for adoption for the 2017/2018 season.

Membership Fee	16ft Skiffs	13ft Skiffs
Annual Membership	\$20	\$20
ASSA Fee per boat	\$TBA – see notes below	NA
Annual Associate Membership	\$10	–
Annual Skiff Registration	\$200	\$60
New Sail Design	waived	waived
Individual Race Nominations	paid to the club as part of their sign on fee	paid to the club as part of their sign on fee

- Discussion regarding 16ft skiff fees – whether to continue to contribute to the ASSA, if not whether to reduce the fees. Decision on ASSA contribution will not be made until more information is provided by the ASSA
- PH moved a motion to leave the 16ft skiff registration fee as \$200, the same as last year, seconded by MT

10. **Confirmation of the format and timing for State Championships**

- 16ft Skiff states to be 28th & 29th October and 18th & 19th November
- 13ft Skiff states are assumed to be the same as the 16ft skiff states but will be confirmed at the next general meeting (September)

11. **General Business**

- Nominations for life membership – None received
- Discussion of Planning workshop – General meeting

12. **Meeting closed: 7:40pm**

QUEENSLAND 16FT SKIFF SAILING ASSOCIATION INCORPORATED
STATEMENT OF INCOME AND EXPENDITURE
FOR THE 12 MONTHS 1 JULY 2016 TO 30 JUNE 2017

	2016	2017
	\$	\$
INCOME		
Memberships, registrations and sail designs	1,100	2,040
Sponsorships - Association events/donations	750	250
Australian Championships net surplus	3,259	0
Raffles/Fund Raising	1,863	220
Vic Lucas Fund interest	173	151
Interest received	170	95
Total Income	<u>\$7,315</u>	<u>\$2,756</u>
EXPENDITURE		
Payment to Australian Skiff Association	0	750
Association events- trophies and prize money	1,300	2,830
Travel Subsidies	2,600	1,400
Boat Show/Training Day	1,115	160
Electronic Scales	293	0
Insurance	0	75
Sundry expenses	71	67
Total Expenditure	<u>\$5,379</u>	<u>\$5,282</u>
SURPLUS/-LOSS	<u>\$1,936</u>	<u>-\$2,526</u>

STATEMENT OF ASSETS AND LIABILITIES
AS AT 30 JUNE 2017

ASSETS		
Cash at bank - cheque account/cash reserve account	15,530	12,853
Term Deposit - Vic Lucas Fund	5,565	5,716
Association Skiffs - Mast & Pole	1,187	300
ACCUMULATED FUNDS	<u>\$22,282</u>	<u>\$18,869</u>

NOTES TO FINANCIAL STATEMENTS - 30 JUNE 2017

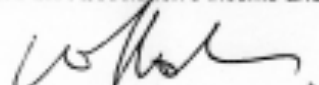
Note 1 - The Association is incorporated under the provisions of the Associations Incorporation Act 1981.

Note 2 - Cash at bank and 13ft Skiff spars are the only assets of the Association.
 There are no mortgages, charges or securities of any description affecting the property of the incorporated association.

AUDITOR'S REPORT TO THE MEMBERS OF THE QUEENSLAND 16FT SKIFF SAILING ASSOCIATION

I have sighted and audited the above financial statements of the Association for the 12 month period to 30 June 2017. The above statements are a general purpose financial report prepared on a cash basis for distribution to the members for the purpose of fulfilling the Association's reporting requirements under the Associations Incorporation Act 1981 and should not be relied upon by any person other than the members or for a purpose other than that described above.

The Association's financial records show that the Association has book keeping processes in place to adequately record the Association's income and expenditure and dealings with its assets and liabilities.


 William Thorburn CA (Hon Auditor) 18 August 2017