



## Annual General Meeting – 2016

Queensland 16ft Skiff Sailing Association Inc.

### MINUTES

Held on Monday 29<sup>th</sup> August 2016 at 7.00 pm  
at Darling Point Sailing Squadron

**Meeting opened:** 7:12pm

**Attendance:** Kye Hawgood, Jenny Hawgood, Lauren Walker, Simon Walker, Patrick Hanlon, Mark Newton, Victoria Pryce, Malcolm Thorburn, Steve Geck, Lily Geck; Geoff Hawgood

**Apologies:** Bill Thorburn; Aidan Geck

1. **Confirmation of Previous Minutes – 2015 AGM:** Previous minutes from Annual General Meeting were read and moved as a true record of the meeting. (Moved PH, seconded MN)
2. **Business arising out of 2015 Minutes:** None
3. **Correspondence for the AGM:**
  - a. **Outgoing:** Notice to members of the AGM and Agenda
  - b. **Incoming:** None
4. **2015-16 Annual Report and Presidents report** – presented by KH (Moved SW; Seconded LW)
5. **Presentation of QSSA Life Member Pins** - None
6. **2015-16 Financial Statements** – Presented by LW (Moved MN; Seconded MT)
  - a. Cheque Account - \$1604.00
  - b. Cash Reserve Account (high interest earning) - \$13926.00
  - c. Vic Lucas Fund<sup>1</sup> - \$5565.00
7. **Presentation of the Auditors Report** – presented by LW (Moved SW; Seconded JH)
8. **Election of officers and officials** for the 2015-16 Sailing Season.  
All Officers and officials were declared vacant and nominations requested:

Position:	Nominee:	Nominated by:	Seconded by:	Voted by:
President	Kye Hawgood	LW	MN	All
Vice President	Simon Walker	LW	KH	All
Secretary	Lily Geck	MT	KH	All
Treasurer	Lauren Walker	MT	KH	All
Hull Measurer	Steve Geck	KH	SW	All
Sail Measurer	Steve Geck	MN	SW	All
Handicapper	John Anderson	GH	JH	All
SA Delegate	John Anderson	KH	SW	All
Hon. Auditor	Bill Thorburn	SW	KH	All
ASSA Delegate	Pat Hanlon	KH	SW	All
13ft Skiff Delegate	Victoria Pryce	KH	SW	All

<sup>1</sup> As per point 10 of the QSSA Constitution - **VIC LUCAS MEMORIAL FUND** - The Queensland 16ft Skiff Association is custodian of the Vic Lucas Memorial Trust Fund. Interest from the investment of the trust fund may be only be used for the maintenance of the Vic Lucas Monument (located in the park opposite the rigging area of the Brisbane Skiff Squadron) and to provide a trophy to the winner of the Queensland Championship.

Assistant Secretary	Jenny Hawgood	KH	LW	All
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Congratulations to all office bearers

9. **Recommended Schedule of Fees** for adoption for the 2015/2016 season.

Membership Fee	16ft Skiffs	13ft Skiffs
Annual Membership	\$20	\$20
ASSA Fee per boat	\$TBA – see notes below	NA
Annual Associate Membership	\$10	–
Annual Skiff Registration	\$200	\$60
New Sail Design	waived	waived
Individual Race Nominations	paid to the club as part of their sign on fee	paid to the club as part of their sign on fee

- Collection of an ASSA fee was discussed and there was general agreement that QSSA could make a contribution to the ASSA initiatives once our members understood which initiatives would be funded and how QSSA members would benefit – KH to send ASSA a request for further information about the business plan and invite ASSA to attend QSSA meeting to discuss with members the benefits of the ASSA fee. Once further information is provided to members and circulated, incorporation of the fee would be put to a vote.
- GH moved motion to increase the annual boat registration fee from \$80 to \$200 – MT seconded motion. Motion carried 5 votes for, 2 votes against
- KH raised motion to wave sail design – PH seconded – all in favour

10. **Confirmation of the format and timing for State Championships**

- Discussion of proposed format
  - Discussion of the different options for states – option 3 was accepted with some modifications to allow for other events – all in favour SW to send out NOR
- Discussion about the format of the 13ft states – States to be held at DPSS two races per day over two days on the 3<sup>rd</sup> and 4<sup>th</sup> December 2016. River series also to be held in combination with heats 1 and 3 of the 16ft Skiff States at BSS

11. **General Business**

- Nominations for life membership – None received
- Discussion of Planning workshop – General meeting

MT – Raised a vote of thanks to the committee for their hard work over the past year, especially with the nationals

12. **Meeting closed:** 8:30 pm

**QUEENSLAND 16FT SKIFF SAILING ASSOCIATION INCORPORATED  
STATEMENT OF INCOME AND EXPENDITURE  
FOR THE 12 MONTHS 1 JULY 2013 TO 30 JUNE 2016**

	2015	2016
	\$	\$
<b>INCOME</b>		
Memberships, registrations and sail designs	1,050	1,100
Sponsorships - Association events/donations	600	750
Australian Championships net surplus	0	3,259
Raffles/Fund Raising	571	1,863
Vic Lucas Fund interest	175	173
Interest received	268	170
<b>Total Income</b>	<u>\$2,664</u>	<u>\$7,315</u>
<b>EXPENDITURE</b>		
Affiliation - QYA	118	0
Association events- trophies and prize money	900	1,300
Australian Championship travel	0	1,800
Belmont Sprints travel	0	800
Life Member badges	908	0
Training Day (net of receipts)	722	1,115
Electronic Scales	0	293
Sundry expenses	175	71
<b>Total Expenditure</b>	<u>\$2,823</u>	<u>\$5,379</u>
<b>SURPLUS/-LOSS</b>	<u><u>-\$159</u></u>	<u><u>\$1,936</u></u>

**STATEMENT OF ASSETS AND LIABILITIES  
AS AT 30 JUNE 2015**

<b>ASSETS</b>		
Cash at bank - cheque account	510	1,604
Cash at bank - cash reserve account	13,257	13,926
Term Deposit - Vic Lucas Fund	5,392	5,565
Association Skiffs - Mast & Pole	1,187	1,187
<b>ACCUMULATED FUNDS</b>	<u>\$20,346</u>	<u>\$22,282</u>

**NOTES TO FINANCIAL STATEMENTS - 30 JUNE 2016**

Note 1 - The Association is incorporated under the provisions of the Associations Incorporation Act 1981.

Note 2 - Cash at bank and 13ft Skiff spars are the only assets of the Association.  
There are no mortgages, charges or securities of any description affecting the property of the incorporated association.

**AUDITOR'S REPORT TO THE MEMBERS OF THE QUEENSLAND 16FT SKIFF SAILING ASSOCIATION**

I have sighted and audited the above financial statements of the Association for the 12 month period to 30 June 2016. The above statements are a general purpose financial report prepared on a cash basis for distribution to the members for the purpose of fulfilling the Association's reporting requirements under the Associations Incorporation Act 1981 and should not be relied upon by any person other than the members or for a purpose other than that described above.

The Association's financial records show that the Association has book keeping processes in place to adequately record the Association's income and expenditure and dealings with its assets and liabilities.



William Thorburn CA (Hon Auditor) 4 August 2016