



Australian 16ft Skiff Association Board Meeting

Tuesday March 14, 2017 via Skype

Meeting Commenced: 8.00 pm

In Attendance: Rob Wasson, Lloyd Mullholland, Patrick Hanlon, Mark Graham, Michael McMahon, Clint Bowen, James Bury, Jenny Tutt

Apologies: Nil

Minutes taken by: Jenny Tutt and Rob Wasson

AGENDA ITEM	DISCUSSION POINTS	ACTION
1. Previous Minutes	Accepted: Clint Bowen Second: Lloyd Mullholland	
2. Action Points from previous minutes	<ul style="list-style-type: none"> JB and LM to write their ASSA Job Descriptions and pass on any ideas or discussion points regarding the potential appointment of two additional ASSA Committee members. Club Meetings Update: <ul style="list-style-type: none"> Belmont – No response (RW has given JT a different email address to use) Manly – Clint is in close contact with the manly board Illawarra – Meeting date 20 March. As Clint can't make this date JT will ask if we can attend the April Meeting Middle Harbour – Meeting date 29 March. As Clint can't make this date JT will ask if we can attend the April Meeting. Drummoyne – they will get back to me with a date. Port Hunter – no response Darling Point – Pat and Clint have meet with DP and feel the meeting was a success with the ASSA and DPSS exchanging ideas. Brisbane – Pat will attend a BSS meeting. <p>As per the Board Meeting on 14 Feb 2017 the purpose of these meetings is to open a positive line of communication between the ASSA and the Clubs.</p>	JB LM JT
3. Inward and Outward Correspondence	<ul style="list-style-type: none"> Email received concerning square-top jibs – The ASSA will make an amendment to this rule to clear up any ambiguity. The amendment will be sent out to clubs to be voted on. Email received concerning weighing of boats at Nationals – JB suggested a standard measuring template on the ASSA dropbox for club measurers to have access to. This would be an open document that would be filled out prior to Nationals. The measurers at Nationals would then have a document with photos and specs to 	JB RW JB MM

	<p>compare each boat with. MM will look at the wording of the Sailing Instructions and draft an amendment to include a new position of "Principle Measurer". JB has volunteered to be the Principle Measurer for the 2017/18 Nationals.</p> <p>PH to respond to the person who wrote the email and let them know what action the ASSA will take.</p> <ul style="list-style-type: none"> • A letter has been sent to DPSS to confirm that they will be hosting the 2018/19 National Titles • Rule change 10.38 – this Amendment has been sent out to clubs to be voted on. • New Skiff sale update – We have buyers for the last two Gen 2 skiffs. Deposits have not been received as yet, but we do have verbal acceptance. Four Gen 3 skiffs have been sold, two deposits have been received and I have verbal acceptance for the other two skiffs. 	PH
4. Treasurers Report	<p>Accepted: Rob Wasson Second: Clint Bowen</p> <p>JT to review the ASSA cash flow to see if loans to RW and CB can be repaid. MG pointed out that closing stock on the P&L and Balance Sheet did not match. JT explained that she is looking into the reporting from our account system. The P&L shows a closing balance of stock purchased in the FY where as the Balance Sheet shows total stock that the ASSA are holding</p>	
5. Current Stock Levels	Please see table below	
6. Spare Parts Cost	Please see table below – no comment was made regarding the sale cost.	
7. Naming Rights for National Titles	<p>DPSS has asked why the naming rights for the Nationals can't be sold. In previous years this concern has been raised and the main reason for the decision not to sell was devaluing the National Title. In general discussion the ASSA felt that if a sponsor paid \$15,000 for the naming rights plus advertising costs the ASSA would review and decide if they could be sold.</p> <p>MM will review the Australian Racing Standards.</p>	MM
8. Down Under Sail Proposal	<p>JB has had a meeting with Harry from DUS. DUS release an annual book and would like to put 16ft Skiff Sailing on the cover as well as have a 8-9 page editorial about 16ft skiff sailing, JB looking at the value of placing as ad in the annual book, possibly sharing a full page ad with Manly Skiff Club. A full page ad would cost between \$1,300 - \$1,600.</p> <p>Details:</p> <ul style="list-style-type: none"> • DUS hoping to sell between 5000 – 6000 copies • Retail cost \$15, they would charge the 16's \$10 per book if sales of 500 could be reached. • Book released June long weekend. Deadline for adverting is April 1 • DUS has 2500 followers on facebook <p>Possible downside is that DUS is focussed mainly in South Australia and that the ASSA is a year or two away from being ready to advertise to new states.</p>	
9. General Business	<ul style="list-style-type: none"> • RW proposed to open two new bank accounts, one for the use of purchases and sales of stock items only and one for the purchases and sales of new boats, all agreed moved RW seconded CB • RW asked MG and MM if it was still the intention of the NSW Association to loan the ASSA \$10,000.00 towards the purchase of stock items, it is to be discussed at the next NSW association meeting. The Manly has given the ASSA \$10,000.00 for the purchase of stock and the Belmont club have agreed in principal to a perpetual loan of 10k. • Discussions on the ASSA current constitution and the need for some changes to bring it more in line with the way the ASSA needs to run into the future all agreed MM offered to look at possible changes. 	

Meeting concluded at 10.20 pm.

5. Current Stock levels:

Spare Parts (ex GST)	\$13,954.64	2 x # 2 Masts 4 x Booms 4 x Poles	
Skiffs # 5 / 6 / 7 / 8	\$117,901.40	4 x Hulls 4 x #1 Mast 4 x # 2 Masts 4 x Booms 4 x Poles	Note – deposits of \$10,000 ea have been made on Skiff # 5 & 6
TOTAL	\$131,856.04		

6. Spare Parts Cost:

CST Cost (inc GST)

Sell Price (inc GST)

	CST Cost (inc GST)	Sell Price (inc GST)
# 1 Mast	\$3,020.41	\$3,322.00
# 2 Mast	\$3,020.41	\$3,322.00
Boom	\$1,241.63	\$1,366.00
Spinnaker Pole	\$1,085.70	\$1,195.00

Next ASSA Board Meeting: April 11, 2017 at 8.00 pm. Clint to host via Skype