



## Australian 16ft Skiff Association Meeting

Tuesday, September 12 2017, via skype

Meeting Commenced: 7.30pm  
 In Attendance: Rob Wasson, Patrick Hanlon, Clint Bowen, Jenny Tutt  
 Apologies: Nil  
 Minutes taken by: Jenny Tutt & Rob Wasson

AGENDA ITEM	DISCUSSION POINTS	ACTION
1. Previous Minutes	accepted CB, second PH	
2. Action Points	The new Measurement Form is to be added to the ASSA Website. RW to be advised when this is done. CB currently has access to the admin page, PH raised the issue of who would administer the completed forms. It was decided that the administrator should be a senior measurer and be present at the Middle Harbour Nationals. RW to confirm if the Central Zone Measurer becomes the Australian Titles Measurer.	JT  RW
3. Inward Correspondence	Reply received from North Sails re: 3DI Sails, North Sails right of reply response and the specification committee's recommendations have been sent out to clubs, they have 28 days to vote on the matter, expires 30/9/17  Brad Andrew sent an emailed regarding the 13ft Skiff website. He received a call from a 13ft sailors parent that the website was looking out of date. The 13ft Skiff website is updated by the NSW Assoc, not the ASSA.	RW

4. Outward Correspondence	<p>Insurance Quote – RW has signed with new broker, Peter O’Brien of O’Brien Risk Solutions PTY Ltd</p> <p>Information regarding a Safety Flag and Knife has been emailed to the clubs, as per the August Meeting minutes.</p>	
5. Treasurers Report	<p><b>Bank Balance</b>  As at 31/8/17  New Skiff Account - \$77,480.05  Cash Reserve - \$47,464.08  Inventory Sales - \$21,804.71  ASSA Business – \$5,647.75  13ft skiff sales - \$40,214.93  <b>TOTAL - \$192,611.52</b></p>	
6. Inventory SOH	<p>The Balance Sheet is no longer showing Inventory SOH. The inventory SOH will be used for the new skiffs as it were paid for from the New Skiffs bank account. New stock has been ordered for inventory.</p>	
7. Travel Expenses for the Middle Harbour Nationals	<p>RW asked each committee member for their opinion on Travel Expenses for the 2017/18 Nationals at Middle Harbour:</p> <p>CB – no travel expenses for any officials or committee members, except for the PRO due to the size of the job and level of responsibility.</p> <p>PH – no travel expenses for officials or committee members consideration for the PRO should be considered</p> <p>RW – no travel expenses for officials or committee members, excluding the PRO, if the hosting club cannot run the titles then consideration should be given for race officials.</p> <p>CB proposed a motion:  During the 2017/18 National Titles the ASSA will not pay travel expenses to officials or ASSA committee members. The PRO may request reimbursement for expenses incurred, payment of these expenses will be voted on by the ASSA committee.  Second PH</p>	
8. Audit	<p>Mike Birrell has agreed to Audit the ASSA accounts for the financial year ending 30/09/2017. The audit will be completed by mid October.</p>	
9. 2017/18 National Update	<p>There have been some inquiries regarding the date of the 1<sup>st</sup> heat at the Middle Harbour Nationals, there is no race on 01/01/2018.</p> <p>The AGM will be held on 01/01/2018 at the MH club at 1600 hrs.</p>	RW , CB

	<p>The NOR will be sent out once a response has been received back from the clubs regarding the safety equipment request for feedback.</p> <p>Each rigging park will need to have a measurer present.</p> <p>Two boats have been registered via the online form.</p>	
10. General Business	<p>QSSA is undecided if they will pay the \$200 per boat registration</p> <p>RW to speak to Ralph and Jimmy Griffiths regarding Manly and Belmont funding the BANG quote to update the ASSA website and content.</p> <p>JT to update meeting dates for the next 12 months on the website, it was agreed meetings will be scheduled for 7.30pm each second Tuesday of the month.</p> <p>RW to contact Belmont regarding the storage of the three remaining unsold GEN 3 skiffs.</p> <p>RW to follow up the NSW Accoc regarding the inventory loan.</p> <p>JT to reconcile the 13ft Skiff costs and pay TRU Flo.</p> <p>Concerns were raised as to whether the 9<sup>th</sup> Gen 3 skiff should have been free from New Yachts. The contract between the ASSA and New Yachts was reviewed during the meeting and no new skiffs were documented as free. RW to follow up with Peter Newman on what is happening with the 10<sup>th</sup> boat built for the Shanghai Boat Show.</p>	

RW thanked everyone for their attendance.  
Meeting Closed 8.35pm

Next meeting – Tuesday 9 October 2017, 7.30pm