



Australian 16ft Skiff Association Meeting

Tuesday, June 13 2017, via skype

Meeting Commenced: 7.30pm

In Attendance: Rob Wasson, Clint Bowen, Patrick Hanlon, Michael McMahon, Jenny Tutt

Apologies: James Bury, Lloyd Mulholland, Mark Graham

Minutes taken by: Jenny Tutt

AGENDA ITEM	DISCUSSION POINTS	ACTION
1. Previous Minutes (April and May)	Accepted: Rob Wasson Second: Patrick Hanlon	
2. Action Points from Previous Minutes	April Square Jibs – Nitro will need to re-measure all square topped jibs. North Sails – North Sails has been emailed and informed that they are on the ASSA website as a preferred supplier. May No motions were passed as there were only 2 committee members present.	
3. Inward and Outward Correspondence	Nil	
4. Treasurers Report	New Skiff Account: \$97,128.22 Cash Reserve Account: \$47,392.38 Inventory Account: \$20,000.49 Business Account: \$10,720.20 13ft Skiff Account: \$24,000.00 The loans from Belmont and Manly, for the Gen 2 boats, will be paid off completely before 30 June 2017. Belmont Skiff Club will advise if they need any additional inventory for their sailors.	JB, JT, MG

5. ASSA Payment Policy	RW discussed the introduction of a Payment Policy. A draft has been emailed to all committee members. RW will add a clause stating that all suppliers will need a PO number from the ASSA prior to orders being processed.	RW
6. 13ft Skiff Bank Account	A new ASSA bank account has been opened to manage the sale and manufacture of 13ft Skiffs.	
7. Changes to the Rules of the ASSA	RB has suggested that the ASSA Rules be changed to accommodate: <ol style="list-style-type: none"> 1. The way the ASSA will be administered in the future. 2. The addition of 3 new committee members – vice president, vice commodore, treasurer? RW is working with Brad Andrew regarding these changes. They will need to be sent to clubs to be voted on.	
8. Gen 3 Update	Gen 3 Skiffs 1- 5 have been sold. Skiff #6 has had an expression of interest but the sailor is looking for sponsorship before he can commit to the purchase. He has been advised that the skiff will be sold if another party becomes interested.	
9. 13ft Skiff Update	Mark Thorpe has been commissioned to build the new 13ft skiffs. Five new 13ft Skiffs have been sold with four paying a deposit. CB will out together a summary of the costs associated with the manufacture of the new skiffs. JT to raise a PO for the new skiffs once costs have been finalised.	
10. General Business	<ol style="list-style-type: none"> 1. A New Class start Flag is needed due to changes in the 2017 – 2021 racing rules of sailing RW to look into pricing 10 new flags with the 16ft skiff logo. The flags will then be sold to each club so that all clubs are using the same flag. 2. JT to start a Process Manual so that all functions of the ASSA are documented. 	

Meeting closed 8.15pm.

Next Meeting: 7.30pm Tuesday 11 July.